**Approval of the Head of Department for the Implementation of International Mobility**

I hereby confirm my approval of the international mobility of Mr./Ms. [full name] from [name of department/faculty/institute], which will take place within the framework of the Erasmus+ programme [date/period according to the application form] at [name of host institution, country].

The mobility is in line with the employee’s professional duties and supports his/her academic and professional development. Work responsibilities during the absence will be handled in accordance with the internal regulations of the department.

I also declare that the above-mentioned employee **fulfills** the requirement of the selection procedure to have **at least 0.5 full-time employment** at MENDELU.

In [city], on [date]

[full name of the Head of Department]  
position  
signature