

Selection Criteria for Staff Mobilities – Teaching and Training

Faculty/Rectorate Evaluation – max. 60 points

Criteria I: Benefits of the mobility for the employee	0 – 15 points
Criteria II: Contribution to the applicant's department	0 – 15 points
Criteria III: Choice of institution – strategic partner of the faculty, institution involved in faculty consortia	0 – 20 points
Criteria IV: Activities in the field of internationalization within the faculty/international projects	0 – 10 points
Approval of the Head of Department	YES - NO

Evaluation by IRO – max. 40 points

Criteria I: First-time mobility	0 – 20 points
Criteria II: Strategic partner of MENDELU, partners within the HEROES alliance, contribution of the mobility to the university	0 – 10 points
Criteria III: Active participation (BIP, workshop, teaching, International Week, etc.)	0 – 10 points

Selection Process

Depending on the funds allocated, faculties will be assigned several mobilities at the time of the call for applications, with an average length of 5 days (+ 2 travel days).

The evaluation (points assignment) is the responsibility of the faculty vice-dean for international affairs or their designated representative. This person is also authorized to justify the scoring upon request from the employee. The results will be sent to faculties after the end of the selection process, recorded by the REK IRO, and published on the OMVI website.

Note: Doctoral students may also carry out Erasmus+ mobilities in the form of traineeships (minimum duration of 2 months).

Procedure in four steps

- 1) Call for Applications – mass email to employees, news post on the IRO website
- 2) Deadline: 21 April 2025 to complete online applications

- 3) IRO sends vice-deans the list of applicants from their faculty along with the number of allocated mobilities
- 4) Deadline: 4 May 2025 for evaluation – evaluators send completed evaluation table to IRO
- 5) From 12 May 2025 – announcement of results: IRO compiles the final overview and informs successful applicants of their allocation. All applicants are notified of the results and faculties receive a summary of allocated mobilities, which will also be published on the IRO website.

Teaching and Training Mobilities: Recognized Activities – Summary

♣ STA – Teaching: This activity allows academic staff of higher education institutions or professionals from enterprises to teach at a partner foreign higher education institution. The mobility can take place in any field/academic discipline.

♣ STT – Training: This activity supports the professional development of higher education staff through training abroad (**excluding conferences**), staff shadowing, participation in workshops or BIPs, attendance of lectures or professional courses at a partner higher education institution or another relevant organization abroad.

♣ STT – Language Course Abroad

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More information is available at: <https://international.mendelu.cz/en/homepage/>